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DAV CENTRE FOR ACADEMIC EXCELLENCE
DAV COLLEGE MANAGING COMMITTEE
CHITRA GUPTA ROAD, PAHARGANJ, NEW DELHI-55

Ref. No. DAVCAE/2024-25/415

29/01/2025

Dr. (Mrs.) Nisha Peshin
Director (Academics-CAE)

**All Regional Officers, Deputy Regional Officers, Asst. Regional Officers,
Training Coordinators, Cluster Heads, Principals, HMs, Teacher In-Charges**

DAVCAE's Early Education & Development Programme (EEDP) :
Guidelines for Writing Skills and Programme Structure

Dear Sir/Madam

Greetings from DAVCAE!

DAV Centre for Academic Excellence, in alignment with the National Education Policy (NEP) 2020, is committed to imparting holistic early childhood education with the help of a structured and developmentally appropriate approach.

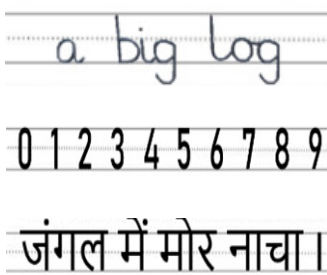
Below are a few important guidelines, reiterated for more clarity and efficient implementation from the new session (2025-26) onwards.

1. Pedagogical Structure for DAV EEDP Pan India (except Delhi):

The five-year Foundational Programmes per NEP 2020 guidelines (already forwarded by DAVCAE) will continue.

- Nursery → Child must be 3 years on or before 01 April 2025 but less than 4 years.
- LKG → Child must be 4 years on or before 01 April 2025 but less than 5 years.
- UKG → Child must be 5 years on or before 01 April 2025 but less than 6 years.
- Class 1 → Child must be 6 years on or before 01 April 2025 but less than 7 years.
- Class 2 → Child must be 7 years on or before 01 April 2025 but less than 8 years.

2. Gradual development from pre-writing skills to formal writing skills from LKG to Class2 :

LKG	- No structured writing - No writing between lines - No writing in notebooks - Focus on developing fine motor and pre-writing skills	- Scribbling on plain sheets, easels, slate boards or chart paper. - Use of colours or finger in sand, clay etc.	
By the end of LKG, children will be ready to use the Richmond font (as per DAV Curriculum Guidelines).			
UKG	Children will begin writing in the Richmond font with simple two-letter joining (format given in the Integrated Activity Book).	Writing will continue on creative mediums like plain sheets, slate boards and chart papers etc.	
Class 1 Onwards	Suggestive three-line format will be used for writing practice, in a more structured way, through classes 1 & 2.	Children will practice writing within suggestive 3-line format to strengthen their writing skills in a stress-free way. Teachers will focus on helping children prepare for the primary classes through classes 1 & 2.	
At the end of Class 2, ensure a smooth transition to more structured writing (in notebooks) from Class 3 onwards.			
Class 3 onwards	Writing in notebooks will begin from Class 3, ensuring a stress-free transition to advanced literacy skills.		

We will keep updating you. Thank you for your cooperation in nurturing our young learners.

Nisha Peshin

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Dr. Nisha Peshin
(Director-DAVCAE)